MINUTES
TOWN OF MARSHALL
MONTHLY BOARD MEETING
October 13, 2026

The monthly meeting of the Town Board of Town of Marshall was held on Tuesday, October 13, 2026, in the Town Hall. Chairman Durst called the meeting to order at 7:01 PM.

Present: Chairman Durst, Supervisor Sebranek, Clerk Berner, Treasurer Spencer, Patrolman Paasch, and 5 citizens. Supervisor Rynes was absent. Supervisor Sebranek moved to approve the posting and agenda. Chair Durst seconded. Motion passed.

Minutes: Supervisor Sebranek moved to approve the meeting minutes from the Monthly Board Meeting held on September 8, 2026, and the Budget Planning Meeting held on October 5, 2026. Chair Durst seconded. Motion passed.

Clerk's Report: Clerk Berner presented the Clerk's Report.

2026 Payable 2027 Allowable Levy is $112,256. Last year's levy was $111,977. That's a $279 increase.

The Spring Hill Cemetery and English Ridge Cemetery monument sign proofs were reviewed and approved.

Chair Durst attended the Richland County Unit of WTA EMS Committee Meeting held on Monday, 9/28/26, at 6:00 PM, in the Richland County Board Room. He gave a summary of the meeting.

The ballpark will be prepped for winter.

OLD BUSINESS

All payments from our September Town Board meeting were mailed out on 9/10/26.

The 2026 Annual Holding Tank Pumping Report was mailed to Marell Inc on 9/10/26. They will submit the report to Richland County Zoning along with our check for the $25 recording fee.

The signed salt quote was emailed to Dave at All Season's Trucking on 9/11/26.

Resolution 2026-5 was emailed to the Brian Radday (Midcontinent Grid Solutions), connect@MGSWisconsin.com, Rep Tony Kurtz, Senator Sarah Keyeski, County Clerk Harrison, County Board Supervisor Richard McKee (District 5), no765line.org, and the Public Service Commission of Wisconsin on 9/11/26.

Patrolman Paasch completed a DOT Physical to renew his fed med card on 9/14/26.

Twenty-two (22) absentee ballots for indefinitely confined and regular requests were sent out on 9/16/26, before the deadline.

The WISLR annual certification of road mileage was completed online on 9/8/26 and the maintenance treatment and construction reports were emailed to WISLR on 9/17/26.

The 2026 Open Book and Board of Review Calendar form was filed online with the DOR on 9/17/26.

We received an LRIP reimbursement of $61,262.93 for the Merry Hill Road project on 9/18/26.

WTA Richland County Unit Meeting was held on Monday, 9/21/26 at 6 PM in Cazenovia. Meeting minutes were given to the Board.

The Clerk attended training for tax season with the County Treasurer's office on 9/30/26.

The combined ad for Open Book & Board of Review ran in the Observer on 10/1/26. The State of Wisconsin official notice was posted online and at the Town Hall on 9/22/26.

The Type E Notice (Absentee Voting Instructions) was posted at the Town Hall and online on 10/5/26.

The Budget Planning Meeting was held on Monday, October 5, 2026, at 7 PM, at the Town Hall.

The Clerk responded to Tricia Clements on 10/8/26, letting her know that the township plans to use Richland EMS in 2027.

The Fall Clean-up Day ad ran in the Richland Observer on 10/8/26.

Brenda Cupp has agreed to substitute for Calvin Sebranek at Board of Review.

The driveway permit for Mary Jo Nigl was signed by the Clerk. The check was given to the Treasurer and the application given to Patrolman Paasch till the driveway is completed.

FORMS, REPORTS, EMAIL INQUIRIES, Etc.…

The F-47255, EMS Program Municipal Signature & Population Verification form was emailed to the Kickapoo Valley Rescue Squad on 9/9/26.

An email inquiry from David Chander, volunteer with the Richland County Democrats, regarding in-person absentee voting, was completed on 10/5/26.

3rd Quarter 2026 Unemployment Insurance Tax and Wage Reporting was filed online on 10/8/26.

September WT-6 State Income Tax Withholding was scheduled for payment on 10/9/26.

September 941 Federal Tax Withholding was scheduled for payment on 10/9/26.

3rd Quarter 2026 Employer's Federal Tax Return 941 was mailed out on 10/9/26.

A public records request from Michael Robertson, regarding dog licenses/registrations was completed on 10/13/26.

UPCOMING DATES

Bruce Gardiner will hold Open Book on Wednesday, October 14, 2026, from 10 AM – noon and 1 – 7 PM, at the Town Hall.

Fall Clean-up Day will be held on Saturday, October 17, 2026, from 8 AM – noon, at the Town property.

In-person absentee voting, by appointment with the Clerk, begins Tuesday, 10/20/26, and ends Saturday, 10/31/26.

Board of Review will be held on Wednesday, October 28, 2026, from 6 – 8 PM, at the Town Hall.

The next Town Board meeting is Tuesday, November 10, 2026, at 7:00 pm. This meeting will be a special meeting to include the Public Budget Hearing, Open Meeting of Electors, and the regular Town Board meeting.

Future town board meeting dates: Dec 8, Jan 12, Feb 9, March 9, April 13

The next election: 11/3/26 General Election

Supervisor Sebranek moved to approve the Clerk's Report. Chair Durst seconded. Motion passed.

Treasurer's Report: Treasurer Spencer presented the Treasurer's Report.

Revenue and balances were reviewed.

Supervisor Sebranek moved to approve the Treasurer's Report. Chair Durst seconded. Motion passed.

Road Supervisor's Report: Patrolman Paasch presented the Road Supervisor's Report.

The road season is over – patching is completed. Patrolman Paasch will continue mowing ditches and pushing back brush. He will begin prepping equipment for winter. A new street sign for Ballpark Lane will be ordered soon.

Supervisor Sebranek moved to approve the Road Supervisor's Report. Chair Durst seconded. Motion passed.

Richland County Fire/EMT/Ambulance/911: The EMS Committee meeting and fire meeting were discussed.

Correspondence: Correspondence was reviewed.

Payment of Bills: Monthly bills were reviewed. Chair Durst moved to pay all bills in full. Supervisor Sebranek seconded. Motion passed.

Supervisor Sebranek moved to adjourn the meeting. Chair Durst seconded. The meeting adjourned at 7:55 PM.

Katherine Berner, Clerk