

MINUTES
TOWN OF MARSHALL
MONTHLY BOARD MEETING
February 10, 2026

The monthly meeting of the Town Board of Town of Marshall was held on Tuesday, February 10, 2026, in the Town Hall. Chairman Durst called the meeting to order at 7:00 pm.

Present: Chairman Durst, Supervisor Sebranek, Supervisor Rynes, Treasurer Spencer, Clerk Berner, Patrolman Paasch, and 2 citizens. Supervisor Sebranek moved to approve the posting and agenda. Supervisor Rynes seconded. Motion passed.

Minutes: Supervisor Rynes moved to approve the meeting minutes from the Monthly Board Meeting held on January 13, 2025. Supervisor Sebranek seconded. Motion passed.

Treasurer's Report: Treasurer Spencer presented the Treasurer's Report.

Revenue and balances were reviewed.

Supervisor Rynes moved to approve the Treasurer's Report. Supervisor Sebranek seconded. Motion passed.

Clerk's Report: Clerk Berner presented the Clerk's Report.

There will be no Spring Primary Election on 2/17/26 for our municipality.

The Town & Country service contract will be honored by Republic Services.

The dumpster from Republic Services for Spring Clean-up Day was ordered.

Supervisor Rynes contacted Health and Human Service about the well water quality testing, and the kits are for residential use only. The Clerk will forward previously completed well water test reports to Supervisor Rynes.

Plumbing lines and a new faucet were installed at the kitchen sink in the town hall.

The revaluation meeting conducted by Bruce Gardiner was held on Thursday, 2/5/26 at 6:30 pm at the Town Hall. Sixteen people attended this meeting. Bruce discussed why a revaluation must be done and the process and he encouraged people with questions to make an appointment with him for the Open Book meeting to be held in October.

Supervisor Rynes was registered for the virtual WTA District Meeting to be held on 3/30 & 3/31. This meeting will include the Board of Review certification training. The Clerk will also register for this meeting.

The Board reviewed the meeting minutes from the 1/21/26 ambulance service meeting.

Richland County has engaged with Strategic Management and Consulting to complete the study on the provision of the ambulance service. Part of the study will be to connect with the municipalities who currently receive the service from Richland County Ambulance Service. Board members are invited to attend a zoom meeting with the consultant to be held next Tuesday, 2/17/26 at 7 pm.

The Board discussed whether people are allowed to dig their own graves at town run cemeteries. The Clerk will type up the discussion points for the Board to review at a future meeting.

Mary Bard spoke with the Deputy Treasurer regarding the consolidated property tax list that was previously mailed with the tax bill every year. It is possible to have the County Treasurer's office print this document for the municipality for a \$50 fee. Several board members seemed interested in having this document printed for next tax season.

FORMS, REPORTS, EMAIL INQUIRIES, Etc....

Phone numbers were updated and home addresses for the chairman and supervisors were removed from the Richland County website on 1/15/26.

All payments from our January Town Board meeting were mailed out on 1/15/26, as well as the postcard to AECOM (Salt Storage Inspection).

Mowing contractors that provided bids were contacted on 1/16/26.

All federal form W-2s for 2025, were filed online with the Social Security Administration on 1/19/26. W-2s were mailed out or hand delivered to Town of Marshall employees and elected officials on 1/21/26.

The Treasurer and Clerk attended positive pay training on 1/21/26.

The Wisconsin form WT-7 for 2025, Employers Annual Reconciliation of WI Income Tax Withheld was filed online at DOR on 1/22/26.

The annual DSPS 2% Fire Dues self-certification for the Clerk was completed on 1/26/26. Fire Chief Gald completed his on 1/4/26.

1099-NECs were filed online with the DOR on 1/26/26. 1099s for 2025 were mailed out to the IRS and all Recipients on 1/27/26.

Election worker training was held on Friday, 1/30/26 at 1:30 pm.

The Motor Fuel Refund claim form, MF-001, was filed online through DOR on 2/5/26. This will cover July 2025 through December 2025 purchases. We will receive a refund of \$342.68.

January 941 Federal Tax Withholding was paid online on 2/6/26.

January WT-6 State Income Tax Withholding was paid online on 2/6/26.

A Federal Exemption Certificate was sent to Meyer Oil & LP on 2/6/26.

The housing survey for WI Dept of Administration was filed online on 2/9/26. We had 1 mobile home and 1 single family home added to the township in 2025.

In the bills tonight are the February Settlement checks to Richland County, Richland School District and Southwest Tech. Total for all checks: \$461,721.55.

UPCOMING DATES

Another election worker training will be held on Saturday, 2/21/26 at 10:00 am.

The next town board meeting is Tuesday, March 10, 2026, at 7:00 pm.

Future town board meeting dates: Apr 14, Apr 21, May 12, Jun 9, July 14, Aug 13 (Thurs).

Upcoming Elections: 4/7/26 Spring Election, 8/11/26 Partisan Primary, 11/3/26 General Election

Supervisor Rynes Sebranek moved to approve the Clerk's Report. Supervisor Sebranek seconded. Motion passed.

Road Supervisor's Report: Patrolman Paasch presented the Road Supervisor's Report.

Patrolman Paasch has been working on chainsaw work. More sand was delivered to the town property.

Supervisor Sebranek moved to approve the Road Supervisor's Report. Supervisor Rynes seconded. Motion passed.

Richland County Fire/EMT/Ambulance/911: The fire meeting was discussed.

Correspondence: Correspondence was reviewed.

Payment of Bills: Monthly bills were reviewed. Supervisor Sebranek moved to pay all bills in full. Supervisor Rynes seconded. Motion passed.

Supervisor Sebranek moved to adjourn the meeting. Supervisor Rynes seconded. The meeting adjourned at 8:12 PM.

Katherine Berner, Clerk