

MINUTES
TOWN OF MARSHALL
MONTHLY BOARD MEETING
January 13, 2026

The monthly meeting of the Town Board of Town of Marshall was held on Tuesday, January 13, 2026, in the Town Hall. Chairman Durst called the meeting to order at 7:00 pm.

Present: Chairman Durst, Supervisor Sebranek, Supervisor Rynes, Treasurer Spencer, Clerk Berner, Patrolman Paasch, and 1 citizen. Supervisor Sebranek moved to approve the posting and agenda. Supervisor Rynes seconded. Motion passed.

Minutes: Supervisor Rynes moved to approve the meeting minutes from the Monthly Board Meeting held on December 9, 2025. Supervisor Sebranek seconded. Motion passed.

Treasurer's Report: Treasurer Spencer presented the Treasurer's Report.

Revenue and balances were reviewed. The total amount of taxes collected thus far, and dog license fees collected were reviewed.

Supervisor Rynes moved to approve the Treasurer's Report. Supervisor Sebranek seconded. Motion passed.

Clerk's Report: Clerk Berner presented the Clerk's Report.

Richland County Zoning Department will be using General Engineering Company for residential land use permits. Residents should contact Richland County Zoning Department for guidance.

Mowing bids were reviewed by the Board. They are as follows:

Jeff Oler Caretaking	\$98.00/mowing for English Ridge Cemetery \$35.00/mowing for Town Hall property \$125.00/mowing for Gillingham Ballpark \$95.00/mowing for Spring Hill Cemetery
3M Lawn Care	\$95/mowing for English Ridge Cemetery \$40.00/mowing for Town Hall property Gillingham Ballpark – no bid \$85.00/mowing for Spring Hill Cemetery
KW Lawn Care	\$250.00/mowing for English Ridge Cemetery \$50.00/mowing for Town Hall property \$200.00/mowing for Gillingham Ballpark \$175.00/mowing for Spring Hill Cemetery

Supervisor Rynes moved to approve the Jeff Oler Caretaking bid for all locations. Supervisor Sebranek seconded. Motion passed at 7:20 pm.

The current trash service contract was reviewed by the Board. The Clerk will call the provider to clarify the contract is still accurate since there is new ownership.

No changes to the kitchenette project.

Chairman Durst discussed the 12/16/25 ambulance service meeting. The Board reviewed the meeting minutes.

Chairman Durst will attend the next ambulance service meeting to be held on 1/21/26 at 7:00 pm in the County Boardroom.

The rules and procedures for Spring Hill Cemetery were reviewed and will be posted on the town website.

The Clerk will register Supervisor Rynes for the virtual WTA District Meeting held in March.

Bruce Gardiner, the assessor, will be holding an informal educational meeting for residents of the township to discuss why a revaluation needs to be done and the process. The meeting will be held on Thursday, 2/5/26 at 6:30 pm at the Town Hall.

Open Book and Board of Review will not be done until the fall, most likely October or November. Final revaluation for the township cannot be completed until the Department of Revenue publishes the final 2026 Equalized Values Report which is released August 15, 2026.

The regular town board meeting date in August was changed to Thursday, 8/13/26, due to the Partisan Primary held on 8/11/26.

FORMS, REPORTS, EMAIL INQUIRIES, Etc....

All payments from our December Town Board meeting were mailed out on 12/10/25.

The Clerk & Brenda Cupp attended Election training at the Courthouse on 12/10/25 from 5-8 PM with the County Clerk.

The 12/9/25 Meeting Minutes and Rezoning Request form for Donald Marquardt's property were emailed to the Zoning Department on 12/15/25. The Rezoning Request form was also emailed to Ted Greenheck.

The home addresses for the chairman and supervisors were removed from the town website on 12/15/25. The treasurer's phone number was updated on the town website on 1/9/26.

On 12/15/25, the bank was contacted about starting the positive pay service.

The ad for mowing bids ran in the Observer on 1/1/26 & 1/8/26.

December 941 Federal Tax Withholding was paid online on 12/30/25.

December WT-6 State Income Tax Withholding was paid online on 1/2/26.

On 12/29/25, an email inquiry from Evertt Newberry regarding the tax roll was answered.

On 1/5/26, an email inquiry from Andy Gander regarding building permits was responded to.

On 1/6/26, an email inquiry from Brian Uhen regarding a property assessment issue was answered.

The 2025 WISLR Pavement Ratings were emailed to WisDOT on 1/6/26.

Fuel Tax Exemption forms were emailed to Premier Cooperative on 1/6/25.

The 4th Quarter 2025 Unemployment Insurance Tax and Wage Reporting was filed online on 1/6/26.

4th Quarter 2025 Employer's Federal Tax Return 941 was completed and mailed out 1/7/26.

The January Settlement checks to Richland County, Richland School District and Southwest Tech were dropped off or mailed out on 1/9/26. Total for all checks: \$446,739.09.

General Transportation Aid increased this year to \$124,202.70.

UPCOMING DATES

Election worker training Friday, 1/30/26 at 1:30 pm.

The next town board meeting is Tuesday, February 10, 2026, at 7:00 pm.

Future town board meeting date: Mar 10, Apr 14, Apr 21, May 12, Jun 9, July 14.

Upcoming Elections: 2/17/26 Spring Primary (if required), 4/7/26 Spring Election, 8/11/26 Partisan Primary, 11/3/26 General Election

Supervisor Sebranek moved to approve the Clerk's Report. Supervisor Rynes seconded. Motion passed.

Road Supervisor's Report: Patrolman Paasch presented the Road Supervisor's Report.

Plowing snow and sanding has subsided. Brush mowing continues.

Supervisor Sebranek moved to approve the Road Supervisor's Report. Supervisor Rynes seconded. Motion passed.

Richland County Fire/EMT/Ambulance/911: The fire meeting was discussed.

Correspondence: Correspondence was reviewed.

Payment of Bills: Monthly bills were reviewed. Supervisor Sebranek moved to pay all bills in full. Supervisor Rynes seconded. Motion passed.

Supervisor Sebranek moved to adjourn the meeting. Supervisor Rynes seconded. The meeting adjourned at 8:32 PM.

Katherine Berner, Clerk