

MINUTES
TOWN OF MARSHALL
MONTHLY BOARD MEETING
August 12, 2025

The monthly meeting of the Town Board of Town of Marshall was held on Tuesday, August 12, 2025, in the Town Hall. Supervisor Sebranek called the meeting to order at 7:03 pm.

Present: Supervisor Sebranek, Supervisor Rynes, Clerk Berner, Patrolman Paasch, and 4 citizens. Chair Durst arrived later. Treasurer Spencer was absent. Supervisor Rynes moved to approve the posting and agenda. Supervisor Sebranek seconded. Motion passed.

Minutes: Supervisor Rynes moved to approve the meeting minutes from the July 8th Monthly Board Meeting. Supervisor Sebranek seconded. Motion passed.

Treasurer's Report: Clerk Berner presented the Treasurer's Report.

Revenue and balances were reviewed.

Supervisor Rynes moved to accept the report. Supervisor Sebranek seconded. Motion passed.

Clerk's Report: Clerk Berner presented the Clerk's Report.

Patrick and Angela Metz asked for approval to rezone their property at 20684 State Hwy 56, parcel #018-1414-1000. *Supervisor Sebranek moved to approve the request. The approval is for Ag-Residential, or Residential and any combination of the current classes assigned to the parcel. Supervisor Rynes seconded the motion. Motion passed.* The Rezoning Request form was signed.

A letter was mailed to Josh Elder ending our participation in the Richland County bridge inspection contract, starting in 2026. A letter was received from Josh Elder acknowledging and approving our request.

The 2026 Township Bridge Inspection contract from Westbrook Associated Engineers was reviewed. *Supervisor Rynes moved to approve the contract. Supervisor Sebranek seconded the motion. Motion passed.* The 2026 Township Bridge Inspection contract was signed.

A letter from the Land Conservation and Zoning Department regarding the future of residential building inspections within the County was discussed. This is on hold until the September meeting.

Discussion took place concerning a bank loan for the new tractor.

Revised copies of the Statement of Account Care of Veterans' Graves forms for English Ridge Cemetery and Spring Hill Cemetery were reviewed and signed.

Quotes from Computer Doctors for a new computer for the clerk and treasurer were reviewed and approved by the Board.

Mary Ann Metz reported on the kitchenette project for the town hall. She presented pricing for base and upper cabinets. She was given approval to purchase (1) 36" base cabinet, (1) 30" upper cabinet and (1) microwave cabinet or shelf.

FORMS & REPORTS

The Motor Fuel Refund claim form, MF-001, was filed online on 7/23/25. This will cover Jan 2025 through June 2025 purchases. We expect to receive \$180.15.

July WT-6 State Income Tax Withholding was paid online on 8/7/25.

July 941 Federal Tax Withholding was paid timely, online on 8/8/25.

UPCOMING DATES

The next town board meeting is Tuesday, September 9, 2025, at 7:00 pm.

Future town board meeting dates: Oct 14, Nov 11 and Dec 9.

OLD BUSINESS

All monthly bills from our July Town Board meeting were mailed out on 7/10/25, including the propane contract.

Town & Country and L&M Salvage were contacted on 7/25/25 to reserve dumpsters for Fall Clean-up Day which will be held on Saturday, October 18, 2025.

Well water flushing took place on Friday, 7/25/25.

The Clerk attended 6.5 hours of WisVote 1 training and 2 hours of WisVote 2 training online with the Wisconsin Election Commission.

The Clerk attended training at the Courthouse on 7/29/25 from 5-7:30 PM for Wisvote Training with the County Clerk.

The Women of Gillingham picnic took place at the ballpark on Wednesday, August 6, 2025.

Supervisor Sebranek moved to approve the Clerk's Report. Supervisor Rynes seconded. Motion passed.

Road Supervisor's Report: Patrolman Paasch presented the Road Supervisor's Report.

Tire bids for the ditch mower were reviewed. *Supervisor Rynes moved to approve purchasing tires from Bindl. Supervisor Sebranek seconded the motion. Motion passed.*

Seal coating was completed. Ditch mowing continues. Five small culverts were installed along Merry Hill Road. The used culverts can be resold. Scarifying on Merry Hill Road is scheduled for the week of August 18th. The cement culvert at Bear Paw Lane was discussed and the possibility of adding a tube culvert. Hiring a new diesel fuel supplier was mentioned.

Supervisor Sebranek moved to approve the Road Supervisor's Report. Supervisor Rynes seconded. Motion passed.

Richland County Fire/EMT/Ambulance/911: Supervisor Sebranek reviewed the fire district meetings.

Correspondence: Correspondence was reviewed.

Payment of Bills: Monthly bills were reviewed. Supervisor Sebranek moved to pay all bills in full. Supervisor Rynes seconded. Motion passed.

Supervisor Sebranek moved to adjourn the meeting. Supervisor Rynes seconded. The meeting adjourned at 8:59 PM.

Katherine Berner, Clerk