

MINUTES
TOWN OF MARSHALL
MONTHLY BOARD MEETING
April 8, 2025

The monthly meeting of the Town Board of Town of Marshall was held on Tuesday, April 8, 2025, in the Town Hall. Chair Durst called the meeting to order at 7:00 pm.

Present: Chair Durst, Supervisor Buroker, Supervisor Sebranek, Treasurer Spencer, Clerk Berner, Patrolman Paasch, and 3 citizens. Supervisor Sebranek moved to approve the posting and agenda. Supervisor Buroker seconded. Motion passed.

Minutes: Supervisor Buroker moved to approve the meeting minutes from the Monthly Board Meeting held on March 11, 2025, and the Special Road Check Meeting held on April 4, 2025. Supervisor Sebranek seconded. Motion passed.

Treasurer's Report: Treasurer Spencer presented the Treasurer's Report.

Revenue and balances were reviewed.

Supervisor Sebranek moved to accept the report. Supervisor Buroker seconded. Motion passed.

Clerk's Report: Clerk Berner presented the Clerk's Report.

Spring Hill Cemetery update: We are waiting on Chuck Miller to initiate the transfer of assets to the Town of Marshall. The land transfer will be done using a quit claim deed through Southwest Title Company. Research is being done on the wording for the resolution that the Board needs to approve the transfer of ownership to the township.

The 2025-2026 WTA Dues Statement was reviewed by the Board. A decision whether to continue with the Town Advocacy Council membership will be made at next month's meeting.

The driveway permit form was reviewed by the Board for possible changes.

Supervisor Buroker motioned to keep the form and fee the same. Supervisor Sebranek seconded. Passed.

The Clerk will proceed with ordering more driveway permit forms.

All monthly bills from our March Town Board meeting were mailed out on 3/12/25, including the mowing contract to Jeff Oler.

The preliminary voting machine test, to test the media cartridges, was held on Friday, 3/14/25, by myself and Brenda Cupp.

Marj Hubbs attended (2) hours of election worker training on Tuesday, 3/18/25.

Supervisor Sebranek attended the Richland County Unit meeting (WTA) held on Wednesday, 3/19/25 at 6:00 PM at the Boaz Community Building. The presentation was from Josh Elder – an update on current & future road projects.

The public voting machine test ad ran in the Observer on 3/20/25. The notice was posted at the Town Hall, and online on 3/6/25.

The public voting machine test was held on Tuesday, 3/25/25, at 1:30 PM, by myself and Barbara Duerksen. No one from the public attended.

The Type D Notice (Polling Place Location and Hours) ran in the Observer on 3/27/25.

The Spring Election was held on Tuesday, 4/1/25. Those who worked at the election were:

- 1st shift (6:00 to 1:30) – Barbara Duerksen (Chief), Sheri Scott and Brenda Cupp
- 2nd shift (1:30 to 9:00) – Julie Durst (Chief), McKenna Layer and Marj Hubbs

We had a total of 253 ballots cast, which included (39) certified absentee ballots. We had a 72% turn-out. Election results for the Town of Marshall are listed below. Election results were posted at the Town Hall and on our website.

TOWN OF MARSHALL, ELECTION RESULTS:

State Superintendent

Brittany Kinser	114
Jill Underly	106
Adrianne Melby (write-in)	0

Justice of the Supreme Court

Brad Schimel	152
Susan Crawford	101

Court of Appeals Judge District 4

Jennifer Nashold	152
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Town Board Chairperson

Larry D. Marshall	110
Jerome Durst	127

Town Board Supervisor

Eric Rynes	121
Daniel Buroker	110
Calvin Sebranek	119

Town Clerk

Katherine Berner	193
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Town Treasurer

Kimberly Spencer	204
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Richland School District School Board Member Area 2 (West)

Erin R. Unbehau	179
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Richland School District School Board Member Area 3 (City)

Brian Miller	171
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State of Wisconsin Referendum

Yes	170
No	73

Certificate of Election forms (EL-153) were mailed to all elected Town of Marshall officials on Thursday, April 3, 2025. The new term begins on Tuesday, April 15, 2025. Terms are for two years. The Official Oath was signed by each elected Town of Marshall official on 4/8/25, at the monthly board meeting.

The annual spring road check meeting took place at 7:30 am on Friday, April 4, 2025.

Patrolman Paasch attended Mine Training on Tuesday, April 8, 2025, at the Phoenix Center.

FORMS, REPORTS & POLICIES

The Annual Report for Actual Costs for 2024 for the Recycling Grant was emailed to Josh Elder at Richland County Recycling on 3/15/25.

Rural Mutual Insurance Policy Declaration pages were reviewed. This year the overall policy decreased by \$16. See the breakdown below:

- The Worker's Compensation policy decreased by \$205.
- The Business policy increased by \$189.
- There are no Annual Farm Bureau dues this year.

March 941 Federal Tax Withholding was paid timely, online.

March WT-6 State Income Tax Withholding was paid timely, online.

1st Quarter 2025 Employer's Federal Tax Return 941 was mailed out on 3/28/25.

1st Quarter 2025 Unemployment Insurance Tax and Wage Reporting was filed online on 3/28/25.

The 2025 Open Book and Board of Review Calendar form was filed online with the DOR on 4/3/25.

Supervisor Sebranek still needs to complete the online Board of Review training held by the WTA.

UPCOMING DATES

Fancy Creek Cemetery Association will use the town hall for their annual meeting on Saturday, 4/12/25, at 10:00 AM.

4-H Syresville Starlets: They will meet from 1:45 PM to 4:00 PM on Sunday, 4/13/25.

The Annual Town Meeting of Electors is Tuesday, April 15, 2025, at 7:00 PM.

Bruce Gardiner will hold Open Book on Tuesday, April 29, 2025, from 10:00 AM to noon.

Spring Clean-up Day is Saturday, May 3, 2025, from 8:00 AM to noon.

Richland County Recycling will be holding their Tire & Electronic Recycling Event on Saturday, May 3, 8:00 AM to 11:00 AM at the Richland County Highway Shop located at 102 Bowen Circle.

Board of Review will be Wednesday, May 7, 2025, from 7:00 PM to 9:00 PM.

The next town board meeting is Tuesday, May 13, 2025, at 7:00 PM.

On Tuesday, May 13, 2025, from 8:00 AM to 3:30 PM, is the WTA 2025 Spring Workshop in Barneveld, WI for new or continuing officials.

Future town board meeting dates: June 10, July 8, Aug 12, Sept 9, Oct 14, Nov 11 and Dec 9.

Supervisor Sebranek moved to approve the Clerk's Report. Supervisor Buroker seconded. Motion passed.

Road Supervisor's Report: Patrolman Paasch presented the Road Supervisor's Report.

Patrolman Paasch continues to work on the Merry Hill Road project. The box culvert on Bear Paw Lane was discussed. Patrolman Paasch will contact Josh Elder regarding this culvert. The air dryer is bad on the Mach Truck – Chair Durst to call around for this part. Tire pricing was reviewed for (2) new rear backhoe tires.

Supervisor Sebranek moved to approve the Road Supervisor's Report. Supervisor Buroker seconded. Motion passed.

Richland County Fire/EMT/Ambulance/911: No meetings were discussed.

Correspondence: Correspondence was reviewed.

Payment of Bills: Monthly bills were reviewed. Annual salary and expense payment were included in the bills. Supervisor Buroker moved to pay all bills in full. Supervisor Sebranek seconded. Motion passed.

Supervisor Sebranek moved to adjourn. Supervisor Buroker seconded. The meeting adjourned at 8:15 PM.

Katherine Berner, Clerk