

Town of Marshall
Local Board of Canvassers
Tuesday, February 18, 2025
Location: Town Hall

Present: Julie Durst (Chief Inspector), Janis Marshall (Election Inspector), Mckenna Layer (Election Inspector)

Others: Katherine Berner (Clerk)

The body convened in an open session as the Local Board of Canvassers at 8:01 p.m.

The two poll lists were compared, and the certification pages (EL-107) were completed.

There were (2) Election Day registrations.

There were (22) absentee ballots processed.

There were no provisional ballots cast.

It was verified that the display on the voting machine indicated (69) ballots cast. The seals on the (2) memory device doors, tape printer, main bin door and auxiliary bin door were all intact. The numbers on the seals were compared to the numbers written in the record binder and on the Inspectors' Statement and were confirmed to be the same.

The polls were closed on the voting machine. Voting machine totals and write-in tape reports were printed and the machine was turned off. The seal was broken on the tape printer and all voting machine tape reports were removed from the printer. The voting machine tape reports were signed. The seals were broken on the memory device doors and the media cartridges were removed and returned to the blue pouch and placed in the plastic bag. The seal on the auxiliary bin door was removed, the bin was checked for ballots, no ballots were found, and then the door was closed & locked. The seal on the main bin door was removed, all ballots were removed from the bin, and the main bin door was closed & locked. The voting machine was unplugged, and the cord was put away. All accessible voting accessory devices were put away. The lid was placed on the voting machine body and lock. All broken seals were put into a plastic bag dated for this election and placed in the fire safe.

The totals from the voting machine tape report were then added to the tally sheets (EL-105). All tally sheets were reviewed for accuracy and signed.

The Election Night Call-In Return sheet was completed. Results were phoned in to the Richland County Clerk's office (Tammy).

The Inspectors' Statement (EL-104) was completed and signed.

All voted ballots were placed in the plastic bag for Richland County and sealed shut. The bag was signed and dated.

All materials to be retained by the Town were placed in the Spring Primary 2025 envelope to be filed in the Clerk's office.

All materials to be submitted to the Richland County Clerk, were gathered, and placed in the custody of Clerk Berner.

All booths and miscellaneous elections materials were put away.

The meeting of the Local Board of Canvassers ended at 8:30 p.m.

Submitted by Katherine Berner, Clerk