

MINUTES
TOWN OF MARSHALL
MONTHLY BOARD MEETING
September 13, 2022

The monthly meeting of the Town Board of Town of Marshall was held on Tuesday, September 13, 2022.

Chair Durst called the meeting at 7:00 pm and led the Pledge of Allegiance.

Those present were Chair Durst, Supervisor Sebranek, Supervisor Buroker, Patrolman Paasch, Clerk Hubbs and seven citizens. Supervisor Sebranek moved to approve the posting and agenda. Supervisor Buroker seconded. Passed.

Minutes: Supervisor Buroker moved to approve the August 11, 2022, Monthly Board Meeting minutes and the August 29, 2022, Special Board Meeting. Supervisor Sebranek seconded. Motion passed.

Treasurer's Report: Clerk Hubbs presented the Treasurer's Report. Revenues and balances were reviewed. Supervisor Buroker moved to accept the report. Supervisor Sebranek seconded. Passed.

Clerk's Report: Clerk Hubbs presented the Clerk's Report.

I had a brain tumor removed on August 31. Recovery is going well. Treatment is ongoing.

Julie Durst has been appointed as Deputy Clerk. She has the legal authority to initial absentee ballots when they are mailed out. She and Barbara Duerksen will assist with sending absentee ballots if I am unable to complete the task.

Katherine Berner has agreed to train for the Town Clerk position and has been helping me prepare for this meeting. She is more than capable of handling the job if I can't continue. I will personally compensate her for her help to me. I hope to complete my term in April, but must deal with one day at a time. I do not plan to run for another term.

The Wanless family appeared and discussed with the board the possibility of making their new road an official Town of Marshall road. After discussing they decided to not do that.

Absentee ballots for the November 8 General Election should be available by September 22.

Derek Kalish, County Clerk, will conduct elections procedures training on Thursday, September 29, at the County Board Room. Julie Durst, Katherine Berner and I all hope to attend. Barbara Duerksen will be out-of-town.

"Indefinitely confined" voters who did not return ballots at the Spring Election and did not respond to 30-day notice letters have been removed from their status as "indefinitely confined" and did not automatically receive ballots for the August Partisan Primary. They remain registered and may make new requests for absentee ballots or vote at the polling site. All permanent absentee ballots and newly requested absentee ballots will be mailed as soon as they become available, probably around September 22.

Remaining 2022 election, 11/8 – General Election.

The August 941 Federal Tax Withholding was paid timely, on-line.

A fuel tax refund for the past six months has been received.

The annual recycle grant request will be submitted by September 22.

Mary Bard proposed a resolution to form a committee to assist with the design and construction of the new Town Hall. The Board postponed any decision until the next monthly board meeting.

I visited the Town of Stark in Vernon County to view their Town Hall and took videos. I also took pictures of the blueprints and will share them with the Board members as discussion points.

To comply with federal requirements, the Board was required to adopt a written ethics ordinance, a written purchasing ordinance, and a written method of proposal evaluation which are required to attribute use of any ARPA Grant funds. Supervisor Buroker made a motion to adopt sample ordinances provided by the Wisconsin Towns Association. Supervisor Sebranek seconded. Motion passed.

Troy Maggied at Southwest Regional Planning sent me a sample road inventory program that they have developed for another Town and could help us to use also.

Our new email address is clerk@tn.marshall.wi.gov. We have received a \$595.00 grant from the State which covers the expense of the exchange.

The Town Comprehensive Plan was last done in 2009 and is due to be updated. Mike and Lindsey Byrnes, Julie Durst and I have agreed to join Calvin Sebranek, Dan Buroker and Barbara Duerksen on the committee. I have copies of the current plan printed for the new members to review but have not yet distributed them.

There is a Richland County WTA Unit Meeting on Wednesday, September 21 at 7:00 at the County Boardroom. All the usual luminaries will attend plus Marty Richards speaking on tourism.

The Ballpark needs mowing. The Board instructed the Patrolman to mow it.

Supervisor Sebranek moved to accept the Clerk's Report. Supervisor Buroker seconded. Passed.

Road Supervisor's Report: Patrolman Paasch presented the Road Supervisor's Report.

He has installed new belts in the ditch mower. Ditch mowing continues.

Required sand and salt storage reporting is complete.

Discussion was held concerning whether to bid for sand and screenings. The Board decided to use current vendors.

Supervisor Sebranek moved to approve the Road Supervisor's Report. Supervisor Buroker seconded. Passed.

Richland County Fire/EMT/Ambulance/911

Fire District budget will remain the same as last year.

Supervisor Sebranek reported that the ambulances hope to be in the new building soon.

Correspondence: Current correspondence was reviewed.

Payment of Bills: Monthly bills were reviewed. Supervisor Sebranek moved to pay all bills in full. Supervisor Buroker seconded. Passed.

Supervisor Buroker moved to adjourn. Supervisor Sebranek seconded. Meeting adjourned at 8:52 pm.

Don Hubbs, Clerk