

MINUTES
TOWN OF MARSHALL
MONTHLY BOARD MEETING
February 8, 2022

The monthly meeting of the Town Board of Town of Marshall was held on Tuesday, February 8, 2022.

Chair Durst called the meeting at 7:00 pm and led the Pledge of Allegiance.

Those present were Chair Durst, Supervisor Buroker, Supervisor Sebranek, Treasurer Spencer, Patrolman Paasch and Clerk Hubbs. Supervisor Sebranek moved to approve the posting and agenda. Supervisor Buroker seconded. Passed.

Minutes: Supervisor Sebranek moved to approve the January 11, 2022, Monthly Board Meeting minutes, with redaction. Supervisor Buroker seconded. Motion passed.

Treasurer's Report: Treasurer Spencer presented the Treasurer's Report. Revenues and balances were reviewed. Tax collections and settlements are being finished up. Supervisor Sebranek moved to accept the report. Supervisor Buroker seconded. Passed.

Clerk's Report: Clerk Hubbs presented the Clerk's Report.

Board of Review training is available at the WTA District Meeting in Wisconsin Dells on Saturday, March 12. State law now requires that at least one member of the Board of Review attend training each year. All Board members and the Clerk will attend.

New Federal grant monies for infrastructure are set to become available soon. \$8 million per year will be available to Wisconsin Towns for each of the next 5 years. Because these are federally funded projects, they will be bid by the State and will require engineering, environmental and historical studies. The grants for the 2022 fiscal year are probably impossible to access because of the short timeframe to complete these requirements. I will be attending a webinar on Thursday to get more specific information.

Kevin Schmitz at Scott Construction says to expect single sealcoat bids in the \$20,000 to \$20,500 per mile range for this summer's work.

The Cribben Hill project is not eligible for the TRID or TRIS programs since the minimum project must be at least \$100,000. I was not aware of that until I attempted to submit our request. We are still eligible for a 50/50 cost share with the County, however. I will publish a request for bids to be opened at our June meeting and work to be completed in 2023.

A request for a fuel tax refund for the past six months has been submitted. We should receive \$363.69.

The Fire Chief has completed his part of the Fire Dues Certification.

The January 941 Federal Tax Withholding was paid timely, on-line.

The annual State Income Tax reconciliation is done.

The Q4 941 Federal Reconciliation was submitted timely on-line.

W-2's and 1099's have been completed and mailed and submitted timely to the federal and state governments.

I have ordered a scanner and external hard drive from Computer Doctors and will begin digitizing Town records. The Town computer is also being automatically backed up each night by Computer Doctors and the information stored in multiple locations.

Our April meeting will be held on Thursday, April 14, instead of the usual second Tuesday.

Derek Kalish did 2 hours of elections training at the courthouse which I attended. I will hold elections training for all elections workers prior to our next election.

There are no contested State, County, or School District offices for the Spring Election. Therefore, we will not hold a Spring Primary Election on February 15 in the Town of Marshall.

2022 elections: 4/5 – Spring Election, 8/9 – Partisan Primary, 11/8 – General Election.

Thirteen registered voters have apparently moved or died since the last election. I am following procedures to remove them from our voter rolls.

As part of elections security, the Wisconsin Elections Commission may require us to change our email from gmail to a .gov account. There may be some expense involved in doing this. The State plans to offer a \$600 grant to help defray expenses.

Final ARPA Grant rules have been issued by the US Treasury Department. Acceptable fund uses have been significantly relaxed. We should be able to use our entire amount wherever it is most needed.

Fiber optic cable installation continues. Homes should be connected by early Spring according to Josh Lien, Operations Manager at Richland-Grant/LaValle Telephone.

Our garbage revenues have fallen precipitously since we stopped selling bags. 2021 revenues through September averaged \$218 per month. Average revenue since then is \$81 per month.

Town and Country has sent a request that no silage wrap be placed in the recycle.

Discussion was held concerning demolition of the Town Hall. Chair Durst will contact Marty Limmex of Spring Green to do the lead and asbestos inspection and abatement.

Replacement of the Town Hall with either a new building or an addition to the shop will require approval at a Special Meeting of Electors. The Board can schedule one with proper notice or at the Annual Town Meeting.

Our 2021 Parks Grant for \$300 was received.

Mine training will be held on April 6 at the Phoenix Center. Patrolman Paasch will attend.

Road Supervisor's Report: Patrolman Paasch presented the Road Supervisor's Report.

He recently oversaw a burial at English Ridge Cemetery. Digging in frozen ground presented difficulties.

He is cutting trees and trimming brush.

The ditch mower tractor needs new back tires. The Board instructed him to purchase Firestone tires available at Bindl Tire.

The blade broke on the ditch mower. He will replace it.

Supervisor Buroker moved to approve the Road Supervisor's Report. Supervisor Sebranek seconded. Motion passed.

Richland County Fire/EMT/Ambulance/911

There was no report.

Correspondence: Current correspondence was reviewed.

Payment of Bills: Monthly bills were reviewed. Supervisor Buroker moved to pay all bills in full. Supervisor Sebranek seconded. Motion passed.

Supervisor Sebranek moved to adjourn. Supervisor Buroker seconded. Meeting adjourned at 8:20 pm.

Don Hubbs, Clerk