

**MINUTES**  
**TOWN OF MARSHALL**  
**MONTHLY BOARD MEETING**  
**December 14, 2021**

The monthly meeting of the Town Board of Town of Marshall was held on Tuesday, December 14, 2021.

Chair Durst called the meeting at 7:00 pm and led the Pledge of Allegiance.

Those present were Chair Durst, Supervisor Buroker, Supervisor Sebranek, Patrolman Paasch and Clerk Hubbs. Supervisor Sebranek moved to approve the posting and agenda. Supervisor Buroker seconded. Passed.

**Minutes:** Supervisor Sebranek moved to approve the November 9, 2021, Annual Public Budget Hearing minutes and the minutes of the Open Town Meeting that immediately followed, along with the November 9 Monthly Board Meeting minutes with one correction. Supervisor Buroker seconded. Motion passed.

**Clerk's Report:** Clerk Hubbs presented the Clerk's Report.

Property tax calculations have been submitted to the County Property Lister. I need the computerized printout from the County to complete the Statement of Taxes. All other forms required by the State for 2021 have been submitted timely.

Property tax assessments from Richland County for \$382,495.27, Richland School District for \$442,631.00, and Southwest Tech for \$54,702.66 have been received. Our Town assessment is \$109,910.00, same as last year. We could have added another \$1,000 due to new construction, but we can carry that increase over to next year if we need it then.

The Board directed the Clerk to submit a possible LRIP project on Cribben Hill to the State. We have until January 15.

I need to complete 2 more hours of training to maintain my elections certification. Chief Inspectors also need to complete 6 hours each to recertify for the 2022-23 election cycle. Barbara Duerksen, Julie Durst and Sheri Scott are chief inspectors.

Neither the Republican nor Democratic Parties has submitted a list of elections workers for me to choose from. I have confirmed Mike and Evelyn Byrnes, Barbara Duerksen, Julie Durst, Kathryn Berner, Anna Berner, Sherri Scott, and Dillon Louis as willing to serve. All have served previously. We should only need six per election for this next two-year cycle. Supervisor Sebranek moved to approve the above-named elections workers for 2022-23 elections. Supervisor Buroker seconded. Passed.

2022 election dates are as follows: February 15 – Spring Primary, April 5 – Spring Election, August 9 – Partisan Primary, November 8 – General Election.

I received a letter from Paul Farrow, Chairman of the Republican Party of Wisconsin “requesting” a review of all indefinitely confined voters. I believe I have followed the law concerning these voters and reconfirmed that with the Wisconsin Elections Commission. My reply letter was presented to the Board.

The Wisconsin Towns Association is again requesting we join their Town Advocacy Council. The Council is the lobbying arm of the WTA. They point to a list of increased funding for Towns as evidence of their effectiveness, including 3 consecutive increases in General Transportation Aids and increased funds for ambulance and first responders. Our share of dues would be 25 cents per resident, \$144 total for the year. The Board again declined to join.

Gardiner Appraisal Service has sent us a new contract for next year. Their annual fee has increased from \$5,000 to \$5,600. The software license fee may also increase, but that would likely be a minor change. That fee is currently \$0.46 per parcel. All other terms remain the same. Supervisor Sebranek moved to accept the proposal. Supervisor Buroker seconded. Passed. Chair Durst and Clerk Hubbs signed the contract.

Jeff Oler sent a proposal to continue mowing the Hall, Shop and English Ridge Cemetery. Prices remain unchanged. Supervisor Sebranek moved to accept the proposal. Supervisor Buroker seconded. Passed. Chair Durst and Supervisor Buroker signed the contract.

The November 941 Federal Tax Withholding was paid timely, on-line.

Final ARPA Grant rules have not been issued by the US Treasury Department but the date for submitting our first report has been moved from October 31, 2021, to April 30, 2022. I do not believe removal of the Town Hall will qualify as it is not primarily related to Covid. Jake Langenhahn at the WTA suggests we be patient and wait for the final rule.

Broadband installation is an acceptable use of ARPA Grant monies. We have two miles of our 36 square mile territory which are not covered under the current new installation. I am checking to see if we could use the money to complete those areas.

Fiber optic cable installation continues. Homes should be connected by early Spring according to Josh Lien, Operations Manager at Richland-Grant/LaValle Telephone. There are material supply issues that are slowing the installation.

Our Town of Marshall website may be accessed at [townofmarshallwi.org](http://townofmarshallwi.org). The website allows a great deal of information to be readily available to citizens. Information has been updated. Our web address is now included in our meeting notices. The agenda is published on the site 24 hours before the meetings.

The Town Comprehensive Plan was last done in 2009 and is due to be updated. Mike and Lindsey Byrnes, Julie Durst and I have agreed to join Calvin Sebranek, Steve Chupp, Dan Buroker and Barbara Duerksen on the committee. I have copies of the current plan printed for the new members to review but have not yet distributed them.

Our 2021 Parks Grant application was submitted. We should receive \$300.

Supervisor Sebranek moved to accept the Clerk's Report. Supervisor Buroker seconded. Passed.

**Road Supervisor's Report:** Patrolman Paasch presented the Road Supervisor's Report.

Roads are OK.

He made repairs to the Mack plow truck. Parts are hard to find.

He has finished ditch mowing and brush cutting. He will begin cutting trees and limbs.

He no longer has a pickup to haul water for cleaning equipment. Supervisor Sebranek offered his pickup and Supervisor Buroker offered water.

He worked for Town of Akan for nine hours doing grading with equipment they furnished.

Supervisor Buroker moved to approve the Road Supervisor's Report. Supervisor Sebranek seconded. Motion passed.

### **Richland County Fire/EMT/Ambulance/911**

There was no ambulance report. The Fire District has had two major building fires. One truck and the fire station were damaged. Purchase of a new facility is progressing.

**Correspondence:** Current correspondence was reviewed.

**Payment of Bills:** Monthly bills were reviewed. Supervisor Buroker moved to pay all bills in full. Supervisor Sebranek seconded. Motion passed.

**Treasurer's Report:** Treasurer Spencer joined the meeting at 8:05 PM after she got off work. Current revenues and balances were reviewed.

Tax bills have been mailed.

She will bill Town of Akan for 9 hours of Patrolman Paasch's time at \$28 per hour plus mileage.

Supervisor Sebranek moved to approve the Treasurer's Report. Supervisor Buroker seconded. Passed.

Supervisor Sebranek moved to adjourn to closed session to discuss compensation. Supervisor Buroker seconded. Passed. Closed session participants were Chair Durst, Supervisors Sebranek and Buroker, and Clerk Hubbs. No action was taken.

Supervisor Sebranek moved to adjourn. Supervisor Buroker seconded. Meeting adjourned at 8:25 pm.

Don Hubbs, Clerk