

MINUTES
TOWN OF MARSHALL
MONTHLY BOARD MEETING

October 19, 2021

The monthly meeting of the Town Board of Town of Marshall was held on Tuesday, October 19, 2021.

Chair Durst called the meeting at 7:00 pm and led the Pledge of Allegiance.

Those present were Chair Durst, Supervisor Buroker, Supervisor Sebranek, Treasurer Spencer and Clerk Hubbs. Supervisor Sebranek moved to approve the posting and agenda. Supervisor Buroker seconded. Motion carried.

Minutes: Supervisor Sebranek moved to approve the September 14, 2021 Monthly Board Meeting minutes. Supervisor Buroker seconded. Motion passed.

Treasurer's Report: Treasurer Spencer presented the Treasurer's Report. Current revenues and balances were reviewed. Since pre-printed garbage collection bags are no longer available from Town and Country Sanitation, Supervisor Sebranek moved to have the Recycle Attendant charge an appropriate amount as each resident brings garbage in their own containers. Supervisor Buroker seconded. Passed.

Treasurer Spencer left the meeting at 7:30 PM.

Clerk's Report: Clerk Hubbs presented the Clerk's Report.

Nick and Melissa Hilleshiem appeared and requested rezoning of an eleven-acre parcel from Ag/Forest to Ag/Residential. Supervisor Sebranek moved to approve the rezoning. Supervisor Buroker seconded. Passed. The necessary paperwork was signed and given to the Hilleshiems.

Judy Shadewald is trying to straighten out a billing issue on a fire at Peckham's in March. Marshall was billed \$1100 for the call, and we paid it. Dayton billed Peckham's. Peckham's paid Dayton. Judy is trying to get Dayton's Clerk to refund to her and she will then refund to us.

Fall Clean-Up was Saturday, October 16. I requested a 50-yard dumpster from Town and Country and a metals trailer from L & M. The Observer ad ran but Shopping News didn't get our ad in.

We need to schedule our 2021 Budget Planning and Budget Presentation and Approval Meetings. Supervisor Sebranek moved to hold the Budget Planning Meeting on Thursday, October 21, at 8 AM and the Budget Presentation and Approval Meetings on November 9 at 7 PM, to be followed by the November Regular Monthly Board Meeting. Supervisor Buroker seconded. Passed

Information about Municipal borrowing was presented to the Board. We are allowed to borrow and add the cost of the annual principal and interest payments to our levy without counting that payment towards our levy limit. Each \$100,000 borrowed and repaid over 10 years would add about 1% to our total property tax bills. The Board has no current interest in borrowing.

I participated in an on-line training on the new LRIP grants information submittal program. We will need to submit our proposal on-line before November 1. The County has been allocated \$102,499 that can be used for 50/50 matches on approved projects.

There are two other programs for Towns and all projects are automatically submitted to those programs when a submission is made for the county LRIP funds. The state funds are allocated by a state level committee on a competitive scoring process. Previous years' TRID projects were all larger, starting at around \$125,000 and going up to \$4,000,000. Officially the funding could be up to a 90/10 split but all last year's awards were actually 50/50.

Final ARPA Grant rules have not been issued by the US Treasury Department but the date for submitting our first report has been moved from October 31, 2021, to April 30, 2022. There was a presentation on acceptable uses of the funds by a WTA attorney at the September County WTA meeting.

Our Road Condition Report has been submitted through the WISLR system. Road Supervisor Paasch reviewed the ratings with me before they were submitted, and a few changes were made.

I need to complete 5 more hours of training to maintain my elections certification. Having Covid kept me from taking training at the WTA State Convention. I can do other on-line training. Chief Inspectors also need to complete 6 hours each to recertify for the 2022-23 election cycle. Barbara Duerksen, Julie Durst and Sheri Scott are chief inspectors.

Our voting machine vendor, Command Central, upgraded the machine software on August 23. The upgrade is approved by the Wisconsin Elections Commission. New test ballots and security keys have been received.

The County has completed the proposed decennial redistricting. Under the new plan, the entire Town will be in District 5 so we will all be in one ward. County Clerk Derek Kalish has requested that we pass a resolution approving the County plan. The resolution was signed by all Board members and the Clerk.

The Department of Administration estimates our population at 576. County Redistricting has us at 540, based on Census block counts. That seems like a big discrepancy.

Supervisor Sebranek and I attended the county-wide meeting of the WTA on Wednesday, September 22 at the Boaz Community Building. A WTA spokesman addressed the ARPA grant rules.

The State WTA Convention was October 11-12 in Wisconsin Dells. I got Covid and was unable to attend.

Third Quarter Unemployment has been filed timely on-line.

Third Quarter Wisconsin State Income Tax has been paid timely, on-line.

Third Quarter Employer's Federal Tax Return was filed timely.

The September 941 Federal Tax Withholding was paid timely, on-line.

Fiber optic cable installation continues. Homes should be connected by early Spring according to Josh Lien, Operations Manager at Richland-Grant/LaValle Telephone. There are material supply issues that are slowing the installation.

Our Town of Marshall website may be accessed at townofmarshallwi.org. The website allows a great deal of information to be readily available to citizens. Information on English Ridge Cemetery has been updated. Our web address is now included in our meeting notices. The agenda is published on the site 24 hours before the meetings.

The Town Comprehensive Plan was last done in 2009 and is due to be updated. Mike and Lindsey Byrnes, Julie Durst and I have agreed to join Calvin Sebranek, Steve Chupp, Dan Buroker and Barbara Duerksen on the committee. I have copies of the current plan printed for the new members to review but have not yet distributed them.

Our 2021 Parks Grant application is due. We can receive up to \$300 if our expenses are at least \$600. I currently project expenses of about \$365 for the year. John Gillingham has been mowing the Ballpark at his own expense. If we reimbursed some of his costs it would be offset 50% by the grant and might encourage him to continue next year.

Supervisor Sebranek moved to accept the Clerk's Report. Supervisor Beranek seconded. Passed.

Road Supervisor's Report: Chairman Durst presented the Road Supervisor's Report.

The new shop furnace has been installed.

He is working on repairs to the Mack plow truck. Parts are hard to find.

He recommends buying recap tires for the International plow truck. The Board agrees.

Supervisor Buroker moved to approve the Road Supervisor's Report. Supervisor Sebranek seconded. Motion passed.

Richland County Fire/EMT/Ambulance/911: Supervisor Sebranek gave the fire report. The new fire truck got stuck on a practice run and had to be pulled off a curb, possibly damaging the frame. It was towed to the outfitting company. They reported the frame was not damaged. Insurance covered the costs.

A fourth kitchen fire at the campus is being billed.

Chair Durst gave the ambulance report. Plans continue for the REC building which is to be purchased.

Correspondence: Current correspondence was reviewed.

Payment of Bills: Monthly bills were reviewed. Supervisor Buroker moved to pay all bills in full. Supervisor Sebranek seconded. Motion passed.

Supervisor Sebranek moved to adjourn. Supervisor Buroker seconded. Meeting adjourned at 8:30 pm.

Don Hubbs, Clerk