

MINUTES
TOWN OF MARSHALL
MONTHLY BOARD MEETING
September 14, 2021

The monthly meeting of the Town Board of Town of Marshall was held on Tuesday, September 14, 2021.

Chair Durst called the meeting at 7:00 pm and led the Pledge of Allegiance.

Those present were Chair Durst, Supervisor Buroker, Supervisor Sebranek, Clerk Hubbs and Patrolman Paasch. Supervisor Sebranek moved to approve the posting and agenda. Supervisor Buroker seconded. Motion carried.

Minutes: Supervisor Sebranek moved to approve the August 10, 2021 Monthly Board Meeting minutes. Supervisor Buroker seconded. Motion passed.

Clerk's Report: Clerk Hubbs presented the Clerk's Report.

Beth Hanthorn appeared to request rezoning of a two-acre homesite on Armstrong Lane from ag/forest to ag/residential. The Board had no objection and the necessary paperwork was signed.

Our annual State Fuel Tax refund has been adjusted. We will receive \$390.58 instead of \$451.76. This is due to one purchase date being more than 12 months before the refund request was sent. Future refunds will be requested in January and July.

Winter road sand bids will not be published this year as we have enough sand left from last year. Last year our only bidder was Randy Olson.

Fall Clean-Up is scheduled on the third Saturday in October. I requested a 50-yard dumpster from Town and Country and a metals trailer from L & M.

Our 2020 Budget Planning Meeting was held on October 28. The Budget Approval Meeting was held right before the November monthly Board meeting. The Board will set dates at October's Regular Meeting.

LRIP rules will be out in September and projects must be submitted in October. I participated in an on-line training on the new LRIP grants information submittal program. \$39 million has been

appropriated for Town Road Grants. There is a virtual seminar on September 29 to explain the rules. Our proposed project will be on Merry Hill from Sneath to County Highway A or a box culvert on Cribben Hill.

Final ARPA Grant rules have not been issued by the US Treasury Department but should come out in September. There will be a presentation on acceptable uses of the funds by a WTA attorney at the October State WTA Convention on Monday afternoon

We need to submit our Road Condition Report through the WISLR system by October 15. Road Supervisor Paasch and Supervisor Sebranek will meet and rate the roads.

Election workers will need to be appointed by December 2021 for the 2022-23 election season. I need to complete 5 more hours of training to maintain my elections certification. Chief Inspectors also need to complete 6 hours each to recertify for the 2022-23 election cycle. Barbara Duerksen, Julie Durst and Sheri Scott are chief inspectors.

Our voting machine vendor, Command Central, upgraded the machine software on August 23. The upgrade is approved by the Wisconsin Elections Commission.

The County should complete the decennial redistricting by September 18. The Town will need to rubberstamp their plan and return it by October 18. We are not required to create wards, but there is little reason to quibble with whatever the County proposes.

There is a county-wide meeting of the WTA on Wednesday, September 22 at the Boaz Community Building. A WTA spokesman will address the ARPA grant rules.

The State WTA Convention is October 11-12 in Wisconsin Dells. Monday's sessions include new state budget as it affects Towns, USDA Rural Development loans and grants, ARPA updates and state road grant updates. Tuesday is elections training for Clerks. The Board agreed to allow the Clerk to attend both days.

Our Equalized Value Report shows we are in compliance.

The August 941 Federal Tax Withholding was paid timely, on-line.

Fiber optic cable installation continues.

Our Town of Marshall website may be accessed at townofmarshallwi.org. Information on English Ridge Cemetery has been updated. Our web address is now included in our meeting notices. The agenda is published on the site 24 hours before the meetings. All information is current.

The Town Comprehensive Plan was last done in 2009 and is due to be updated. Mike and Lindsey Byrnes, Julie Durst and I have agreed to join Calvin Sebranek, Steve Chupp and Barbara Duerksen on the committee. Supervisor Buroker has also volunteered. I have copies of the current plan printed for the new members to review but have not yet distributed them. The soonest a meeting will be scheduled is November. Richland County has not yet updated their plan.

John Gillingham has been mowing the Ballpark at his own expense. John also suggested the kitchen and tables could use a coat of paint. He wondered if that could be a 4-H project.

The Ballpark kitchen was open and the lights on last Sunday afternoon. There are also ruts in the lawn where someone did donuts.

Jason Paasch has assumed cemetery duties from Steve Chupp. New enlarged copies of the maps have also been made and Hynek Printing has digital copies available if the paper copies get lost. All records have been given to Jason. Veterans' graves flags will be removed after Veterans Day.

Supervisor Sebranek moved to approve the Clerk's Report. Supervisor Buroker seconded. Motion passed.

Road Supervisor's Report: Road Supervisor Paasch presented the Road Supervisor's Report.

Bentonite has been packed into a wash around a culvert on Cribben Hill Drive. It seems to be holding.

Brush and trees in the right-of-way are being cut and disposed of.

He replaced the backhoe U-joints.

The broken glass in the mower tractor is being replaced. Insurance should cover it at no additional cost.

Supervisor Buroker moved to approve the Road Supervisor's Report. Supervisor Sebranek seconded. Motion passed.

Treasurer Spencer joined the meeting at 8:20 PM.

Treasurer's Report: Treasurer Spencer presented the Treasurer's Report. Current revenues and balances were reviewed. All John Lickteig's past fire calls have been paid.

Based on the available funds, Supervisor Sebranek moved to pay the remaining balance on the Scott Construction sealcoat bill. Supervisor Buroker seconded. Motion passed.

Supervisor Sebranek moved to approve the Treasurer's Report. Supervisor Buroker seconded. Motion passed.

Richland County Fire/EMT/Ambulance/911: Supervisor Sebranek gave the fire report. The new fire truck got stuck on a practice run and had to be pulled off a curb, possibly damaging the frame. It has been towed to the outfitting company to check it over.

There have been several kitchen fires, including three at the campus.

An operating budget of \$390,000 has been approved.

Surplus items are being sold.

Chair Durst gave the ambulance report. Engineers have prepared a building design for the REC building which is to be purchased.

Correspondence: Current correspondence was reviewed.

Payment of Bills: Monthly bills were reviewed. Supervisor Buroker moved to pay all bills in full. Supervisor Sebranek seconded. Motion passed.

Supervisor Sebranek moved to adjourn. Supervisor Buroker seconded. Meeting adjourned at 8:35 pm.

Don Hubbs, Clerk