

MINUTES
TOWN OF MARSHALL
MONTHLY BOARD MEETING

August 10, 2021

The monthly meeting of the Town Board of Town of Marshall was held on Tuesday, August 10, 2021.

Chair Durst called the meeting at 7:00 pm and led the Pledge of Allegiance.

Those present were Chair Durst, Supervisor Buroker, Supervisor Sebranek, Treasurer Spencer, Clerk Hubbs and Patrolman Paasch. Supervisor Sebranek moved to approve the posting and agenda. Supervisor Buroker seconded. Motion carried.

Minutes: Supervisor Sebranek moved to approve the July 13, 2021 Monthly Board Meeting minutes. Supervisor Buroker seconded. Motion passed.

Treasurer's Report: Treasurer Spencer presented the Treasurer's Report. Current revenues and balances were reviewed. Berry Hill LRIP Grant funds were received. All John Lickteig's past fire calls have been paid.

Supervisor Sebranek moved to pay an additional \$50,000 on the Scott Construction sealcoat bill. Supervisor Buroker seconded. Motion passed.

Supervisor Sebranek moved to approve the Treasurer's Report. Supervisor Buroker seconded. Motion passed.

Clerk's Report: Clerk Hubbs presented the Clerk's Report.

Our annual State Fuel Tax refund has been applied for. We should receive \$451.76.

LRIP rules will be out in September and projects must be submitted in October. I participated in an on-line training on the new LRIP grants information submittal program.

Road ratings must be completed and submitted before applying for an LRIP project.

I need to complete 5 more hours of training to maintain my elections certification. Chief Inspectors also need to complete 6 hours each to recertify for the 2022-23 election cycle. Barbara Duerksen, Julie Durst and Sheri Scott are chief inspectors. 3 hours of Clerk elections training will be available at the WTA State Convention in October.

Our voting machine vendor, Command Central, will upgrade the machine software on August 23. The upgrade is approved by the Wisconsin Elections Commission.

The County should complete the decennial redistricting for County Supervisors by September 18. The Town will need to rubberstamp their plan and return it by October 18. We are not required to create wards, but there is little reason to quibble with whatever the County proposes.

The National Association of Towns and Townships sent many comments to the US Department of the Treasury requesting more flexibility in the use of ARPA grant funds. I also sent comments to the US Treasury Department concerning ARPA. I asked about the use for road funding and for removal and replacement of the Town Hall. There has not been a reply.

Richland County's Hazard Mitigation Plan is up for review. The Board reviewed and responded to a questionnaire from Richland County Emergency Management. Our response may make us eligible for any future hazard mitigation grant funds that become available.

WTA Fall Workshops will be held in-person. The closest is in Tomah on Wednesday, September 15. Fee is \$70 per person.

The July 941 Federal Tax Withholding was paid timely, on-line.

Fiber optic cable installation continues. Installers have been responsive to the Road Supervisor's requests to set the cable out of snow plow danger.

Our Town of Marshall website is live. You may access it at townofmarshallwi.org. The website allows a great deal of information to be readily available to citizens. I will update information on English Ridge Cemetery as soon as it is available. Our web address is now included in our meeting notices.

The Town Comprehensive Plan was last done in 2009 and is due to be updated. Mike and Lindsey Byrnes, Julie Durst and I have agreed to join Calvin Sebranek, Steve Chupp and Barbara Duerksen on the committee. I have copies of the current plan printed for the new members to review but have not yet distributed them. Chair Durst suggested we needed to add at least one much younger person to the committee. He also said meeting dates needed to be set by the committee.

Steve Chupp has resigned all duties for English Ridge Cemetery effective June 8, 2021. He is willing to help train someone new. I have worked with him to create an information sheet which is now posted to the website. All records are currently in the fireproof file in my garage. Road Supervisor Paasch volunteered that he would serve as cemetery attendant on the

condition that if a need was attended to while he was already on the clock that he would continue to be paid for his time. Evening or weekend duties would be provided at no charge to the Town. Supervisor Buroker moved to approve that arrangement. Supervisor Sebranek seconded. Motion passed.

Tony Dougherty at Rural Mutual Insurance has informed me that the current Town Liability Insurance Policy will cover any work done by Road Supervisor Paasch either in the shop or on-site, even if it is done for others or outside the Town.

Supervisor Sebranek moved to approve the Clerk's Report. Supervisor Buroker seconded. Motion passed.

Road Supervisor's Report: Road Supervisor Paasch presented the Road Supervisor's Report.

He removed numerous trees, branches and other debris and covered broken Hall windows after the recent windstorm and rain. The wash on Marshall Drive stayed open and the culvert didn't plug.

The newer plow truck will need new back tires before winter. He will price snow grip tires to be installed in November.

Two new overhead doors with openers have been installed in the Shop. He likes them.

Supervisor Sebranek moved to approve the Road Supervisor's Report. Supervisor Buroker seconded. Motion passed.

Richland County Fire/EMT/Ambulance/911: Supervisor Sebranek gave the fire report. The Department has been busy, averaging almost one call per day. 50% of calls are in the City of Richland Center. Only 1.6% are in the Town of Marshall.

The ambulance service may buy the Richland Electric Coop building. The sale has not been finalized.

The Sheriff's Department needs new radios. The cost is substantial.

Correspondence: Current correspondence was reviewed.

Payment of Bills: Monthly bills were reviewed. Supervisor Buroker moved to pay \$50,000 towards the Scott Construction sealcoat bill and to pay all other bills in full. Supervisor Sebranek seconded. Motion passed.

Supervisor Sebranek moved to adjourn. Supervisor Buroker seconded. Meeting adjourned at 8:35 pm.

Don Hubbs, Clerk