

MINUTES
TOWN OF MARSHALL
MONTHLY BOARD MEETING

June 8, 2021

The monthly meeting of the Town Board of Town of Marshall was held on Tuesday, June 8, 2021. Those present were Chair Durst, Supervisor Buroker, Supervisor Sebranek, Treasurer Spencer, Clerk Hubbs, and Patrolman Paasch. Supervisor Sebranek moved to approve the posting and agenda. Supervisor Buroker seconded. Motion carried.

Chair Durst called the meeting at 7:00 pm and led the Pledge of Allegiance.

Minutes: Supervisor Sebranek moved to approve the May 11, 2021 Monthly Board Meeting minutes. Supervisor Buroker seconded. Motion passed.

Treasurer's Report: Treasurer Spencer presented the Treasurer's Report. Current revenues and balances were reviewed.

Supervisor Sebranek moved to approve the Treasurer's Report. Supervisor Buroker seconded. Motion passed.

Clerk's Report: Clerk Hubbs presented the Clerk's Report.

John Gillingham has been mowing the Ballpark at his own expense and doing a wonderful job. He would like to know if 4-H will be playing ball this summer and, if so, what nights. There will be at least three games this summer but the dates are not yet set. He also suggested the kitchen and tables could use a coat of paint and wondered if that could be a 4-H project. Treasurer Spencer will discuss it with the clubs.

The Berry Hill LRIP project is nearing completion. A check to pay Scott Construction is included in tonight's bills. I will file all necessary paperwork to complete the Berry Hill LRIP grant by the June 30 deadline.

Our Workers' Comp audit will soon be complete.

Further training for elections workers is being postponed until the legislature finalizes any rule changes.

I participated in the on-line WTA Spring Town Officials Workshops.

Open Book was Wednesday, May 12, from 10:30 to 12:30. Board of Review was Wednesday, May 19, from 6:30 to 8:30. No taxpayer protests were heard. Both event dates and a member training affidavit were filed on-line with the DOR.

Letters are prepared to be mailed to two residents about leaving trash outside of regular hours.

The 2021 Statement of Assessment has been submitted timely, on-line, to the DOR.

The Annual Liquor License Report has been filed timely, on-line.

The May 941 Federal Tax Withholding was paid timely, on-line.

I have updated our SAMS registration. This is necessary to receive any funding through the federal government including FEMA and the ARPA grant. I will make the formal application for ARPA funds later this month when that becomes possible. We do not need to specify the use of the funds at this time. The US Treasury Department has not yet issued further guidance on the use of the \$57,463 ARPA stimulus grant we are eligible for. The WTA is sorting through the information as it becomes available.

No further information has been received about our FEMA administration payment on the 2017 flood. The contact in Madison is trying to find a way to get us at least a partial payment. We should be eligible for about \$250.

We recently received a request for use of road right-of-way to install fiber optic cable throughout the eastern three quarters of the Town. Chair Durst said he has met with company representatives and signed the forms.

Our Town of Marshall website is live and may be accessed at townofmarshallwi.org. The website allows a great deal of information to be readily available to citizens. It increases transparency and encourages participation in civic life. Our Town of Marshall website includes information like the following:

Town population, zoning, map, who maintains what roads

Scheduled and special meetings dates, times, and places

Meeting agendas

Minutes of past meetings

Elections dates, how to register, get an absentee ballot, where to vote, volunteer to work

Officer and employee info and links to county, state and federal representatives

Email link

Employment opportunities

Facilities, location and use of Hall and Ballpark

Budgets

Property Tax and Personal Property Tax information

MFL information

Assessor contact info

Open Book and Board of Review dates and rules

Trash, Recycle and Clean-Up Days site, dates, times, costs, rules

Driveway permits

Logging

Load limits

Dog license requirements

Gravel sales

Cemetery sales, rules, contacts

Surplus sales

Zoning requirements

It also has links to related county, state, and federal websites.

I will begin promoting the use of the website later this month.

The Town Comprehensive Plan was last done in 2009 and is due to be updated. Jeremy Layer, Mike and Lindsey Byrnes, Julie Durst and I have agreed to join Calvin Sebranek, Steve Chupp and Barbara Duerksen on the committee. I have copies of the current plan printed for the new members to review but have not yet distributed them. I have contacted the members about mask use but have not heard back.

Steve Chupp has resigned all duties for English Ridge Cemetery effective June 8, 2021. He is willing to help train someone new. Chair Durst is still hoping for someone to volunteer to do the administration.

The Road Patrolman has requested a salary review and possible compensation for work at English Ridge Cemetery. The Board directed the Clerk to include this on the July Monthly Meeting agenda.

Supervisor Sebranek moved to approve the Clerk's Report. Supervisor Buroker seconded. Motion passed.

Road Supervisor's Report: Road Supervisor Paasch presented the Road Supervisor's Report.

Scott Construction has given the following costs for sealcoat:

	Length (feet)	Cost
Gillingham Drive	4967	\$16,322
Berry Hill	1422 (hill)	\$ 4,005
Berry Hill	4986 (double seal)	\$31,208
Woods Lane	2709	\$ 8,054
Scenic Valley	7721	\$24,164
Coulter Hill	2989	\$ 9,355
Kepler Lane	1080	\$ 3,042
Patch Hill	6978	<u>\$20,747</u>
Subtotal		\$116,897
Spring Hill east	6649	\$20,808
English Ridge	4360	<u>\$13,645</u>
		\$34,453
Grand total		\$151,350

Scott is also sealing Hickory Hill in Town of Bloom. A short portion of the road is in Marshall.

After carefully considering the annual budget, Supervisor Sebranek moved to complete all the above projects. Supervisor Buroker seconded. Motion passed. Work will begin next week.

The backhoe arm cracked again. He welded it.

Patrolman Paasch asked if there were any particular projects that the Board wanted him to work on. Chair Durst said no.

Supervisor Sebranek moved to approve the Road Supervisor's Report. Supervisor Buroker seconded. Motion passed.

Richland County Fire/EMT/Ambulance/911: No report.

Correspondence: Current correspondence was reviewed.

Payment of Bills: Monthly bills were reviewed. Supervisor Sebranek moved to approve the payment of all bills. Supervisor Buroker seconded. Motion passed.

Supervisor Sebranek moved to adjourn. Supervisor Buroker seconded. Meeting adjourned at 8:15 pm.

Don Hubbs, Clerk