

MINUTES

TOWN OF MARSHALL

MONTHLY BOARD MEETING

November 10, 2020

The monthly meeting of the Town Board of Town of Marshall was held on Tuesday, November 10, 2020. Those present were Chair Durst, Supervisor Chupp, Supervisor Sebranek, Treasurer Spencer, Clerk Hubbs, Patrolman Paasch and four citizens. Supervisor Chupp moved to approve the posting and agenda. Supervisor Sebranek seconded. Motion carried.

Chair Durst called the meeting at 7:15 pm and led the Pledge of Allegiance.

Minutes: Supervisor Sebranek moved to approve the October 12, 2020 Monthly Board Meeting minutes. Supervisor Chupp seconded. Motion passed.

Treasurer's Report: Treasurer Spencer presented the Treasurer's Report. Current revenues and balances were reviewed. Transfer of banking to The Peoples Community Bank is complete. All remaining funds at Associated Bank have been deposited in The Peoples Community Bank checking account. November bills are being paid from that account and automatic deposits are being received.

A Special Charge for a overdue fire call charge will be added to John Lichtig's property tax bill. Charge for garbage bags was discussed. Supervisor Sebranek moved to increase the bag charge from the current \$1.50 per bag to \$2.00 per bag. Days of operation of the site are to remain unchanged. Clean-up days for 2021 are to be the first Saturday in May and the third Saturday in October. Supervisor Chupp seconded. Passed.

Richland County Economic Development Director, Jasen Glasbrenner, requested we include a brief economic development survey along with our tax bills. The Board agreed.

Supervisor Chupp moved to approve the Treasurer's Report. Supervisor Sebranek seconded. Motion passed.

Clerk's Report: Clerk Hubbs presented the Clerk's Report.

A General Election was held November 3. Results are as follows:

President/Vice President	
Biden/Harris	120
Trump/Pence	217
Jorgensen/Cohen	2
Carroll/Patel	1

Congress District 3		
Kind	132	
Van Orden	204	
State Legislature		
Waldon	115	
Kurtz	220	
District Attorney		
Harper	273	
County Clerk		
Vlasak	281	
County Treasurer		
Keller	284	
County Register of Deeds		
Triggs	288	
Richland School District Question 1		
Yes	157	
No	165	
Richland School District Question 2		
Yes	134	
No	185	
Total active voters 20 days prior to the election		348
Late registrations		2
Election-Day registrations		38
Total ballots cast		342
Participation rate		88%
Total Absentee and early votes cast	150	
Total rejected	0	
Total not returned or accounted for	1	

Our voting machine was randomly drawn for audit by the Wisconsin Elections Commission. Since a possible recount is pending, an audit date has not yet been established.

The date for the January Caucus must be set between December 1 and January 1. The Caucus must be held between January 2 and January 21, with preference to January 21.

The following items have been purchased with various elections/covid related grants:

- Ink, Paper, Printing and Postage for absentee ballots
- PPE – masks, gloves hand sanitizer and dispensers, wipes, safety vests for outdoor workers
- Furnishings – tables, chairs, voting booths, cough/sneeze screen, entry mats
- Air treatment – UV in ducts, sanitizing UV wand
- Parking lot – drive thru tent, signs, lights, cones
- Emergency – Wilson cell signal amplifiers, first aid kits
- Labor – extra hours reimbursement, hazard pay, tent assembly and removal, site preparation, cleaning
- New Voting Machine

We received a \$559.70 grant from the Wisconsin Elections Commission. I have assigned total expenses of \$558.38 to the grant, leaving a balance of \$1.32

A Routes to Recovery Grant from the state worth \$9364.00 has been awarded to us. It is to cover any costs associated with the pandemic. \$1387.84 has been received for previously submitted expenses. An additional \$7786.00, which includes the cost of a new voting machine, will be submitted before November 18. This will leave a balance of \$190.16 which will be returned to the State.

Two privately funded grants from The Center for Tech and Civic Life have been approved. We have received two checks totaling \$10,000. It pays for increased election worker costs, hazard pay, voting equipment costs, drive-thru voting costs, PPE, etc. Election workers and tent assemblers all received \$20 per hour for their work. \$24.22 remains available.

I had 9 election workers lined up for November 3. We lost one on Sunday night because of covid fears and another on Monday night who had strong symptoms and put a third worker in jeopardy. Several workers had to work a double shift to make up for the loss. We are privileged to have some extremely able elections workers.

Julie Durst has agreed to serve as Assistant Clerk for purposes of the election duties of the Clerk. Her term will end on January 20, 2021.

Estimated population of the Town of Marshall as of January 1, 2020 is 575, with 444 being of voting age. We currently have about 380 registered voters.

The State has made \$24 million available for broadband expansion. I have contacted John Bartz at Genuine Telecom to see if we can benefit. He hopes to build out the remainder of Richland County over

the next two years. Supervisor Sebranek expressed doubts that was doable and stated the Town would have no role.

The possibility of implementing a right-of-way ordinance was discussed. Like the driveway ordinance, it would give us the ability to control the location of potential obstructions. The Board felt there was little value in doing this.

The LRIP grant application for Berry Hill is approved for \$40,950. Because @\$8500 of that grant is funds transferred from 2016-17 funds, those funds must be claimed by June 30, 2021. We will need to complete the project before that date with enough time to get everything submitted. Chair Durst stated he would contact Rob Wanless to encourage him to complete culvert replacement before the ground freezes.

The State Fuel Tax Refund has been applied for several months ago. The expected funds have not arrived. I will follow up.

Fall Clean-Up Day happened on Saturday, October 17. It was an overflowing success. Town and Country billed us for both a 30-yard and a 50-yard container, but I got them to correct it, saving a \$450 charge.

Existing structures built without permits continue to be located by County Zoning. I have forwarded the information to the assessor.

The Peoples Community Bank has issued charge cards to the Town. The cards' credit limits are set at \$8,000 for Jason and \$2,000 for me. The first card payment is in tonight's bills.

The October 941 Federal Tax Withholding was paid timely, on-line.

The Town's fireproof file cabinet has only one key. Key blanks available locally do not fit. I will try to get another made.

Supervisor Chupp moved to approve the Clerk's Report. Supervisor Sebranek seconded. Motion passed.

Road Supervisor's Report: Road Supervisor Paasch presented the Road Supervisor's Report.

The recent 5" rain washed gravel on Woods Lane and Wildflower Lane. Repairs have been made.

The ditch mower hydraulic hose has been replaced again and an extra hose provided at no charge. The previous new hose had a defective fitting.

The backhoe needs two new back tires and one new front tire and rim. Choice of vendors was discussed. No decision was made.

A new tow strap or chain is needed to replace a damaged strap. Chair Durst instructed Patrolman Paasch to purchase a new strap.

The shop furnace needs replaced. The patrolman was instructed to continue to gather information.

The Patrolman's DOT medical exam is due. It is not necessary for Town employment, but he would like to keep it current. Supervisor Sebranek moved to have the Clerk schedule the exam at the Town's expense. Supervisor Chupp seconded. Motion passed.

Supervisor Sebranek moved to approve the Road Supervisor's Report. Supervisor Chupp seconded. Motion passed.

A lengthy discussion of the Clerk's salary increase approved at the recent Annual Town Meeting ensued. Chair Durst insisted that had he been present or informed that an increase was to be considered, he would have stopped it. He suggested that a special meeting could be called to overturn the decision made at the Annual Meeting. Several citizens present joined in the discussion. The Clerk expressed his opinion that the time and responsibilities deserved the higher salary. No special meeting was called.

Richland County Fire/EMT/Ambulance/911: No report.

Western Richland County First Responders: No report.

Correspondence: Current correspondence was not reviewed.

Payment of Bills: Monthly bills were reviewed. Supervisor Sebranek moved to approve the payment of all bills. Supervisor Chupp seconded. Motion passed.

Supervisor Sebranek moved to adjourn. Supervisor Chupp seconded. Meeting adjourned at 9:20 pm.

Don Hubbs, Clerk