

MINUTES
TOWN OF MARSHALL
MONTHLY BOARD MEETING

December 8, 2020

The monthly meeting of the Town Board of Town of Marshall was held on Tuesday, December 8, 2020. Those present were Chair Durst, Supervisor Chupp, Supervisor Sebranek, Treasurer Spencer, Clerk Hubbs and Patrolman Paasch. Supervisor Sebranek moved to approve the posting and agenda. Supervisor Chupp seconded. Motion carried.

Chair Durst called the meeting at 6:58 pm and led the Pledge of Allegiance.

Minutes: Supervisor Sebranek moved to approve the November 10 Public Budget Hearing, Public Budget Approval and 2020 Monthly Board Meeting minutes as amended. Supervisor Chupp seconded. Motion passed.

Treasurer's Report: Treasurer Spencer presented the Treasurer's Report. Current revenues and balances were reviewed. We will have about \$40,000 carried forward into the new year.

Tax bills have been sent.

Supervisor Chupp moved to approve the Treasurer's Report. Supervisor Sebranek seconded. Motion passed.

Clerk's Report: Clerk Hubbs presented the Clerk's Report.

Calculations for tax bills were submitted to the Real Property Lister. Ours were the second in line to be printed. Our Levy Limit Worksheet has been submitted to the DOR. The Statement of Taxes will be filed tomorrow.

Our voting machine was randomly drawn for audit by the Wisconsin Elections Commission. The audit was conducted on November 25. No discrepancies were found.

The date for the January Caucus must be set between December 1 and January 1. The Caucus must be held between January 2 and January 21, with preference to January 21. Chair Durst moved to hold the Caucus on Saturday, January 16, at 1:00 PM. Supervisor Sebranek seconded. Motion passed.

Final reports have been submitted for the Routes to Recovery Grant and the Wisconsin Elections Commission grant.

Two privately funded grants from The Center for Tech and Civic Life have been approved. We have received two checks totaling \$10,000. It paid for increased election worker costs, hazard pay, voting

equipment costs, drive-thru voting costs, PPE, etc. Election workers and tent assemblers all received \$20 per hour for their work. \$24.22 remains available. A final report is due in January.

Culverts on Berry Hill have been installed. A check for payment is included in tonight's bills. Bids for sealcoat need to be let in February and opened in March.

The State Fuel Tax Refund was sent to Melanie Ring's old post office box and returned to the State as undeliverable. We should receive \$668.68 within the next two weeks.

Existing structures built without permits continue to be located by County Zoning. I have forwarded the information to the assessor. Bruce Gardiner says no revaluation should be necessary before 2025 at the very soonest.

The November 941 Federal Tax Withholding was paid timely, on-line.

The fireproof file cabinet has been moved to my garage to store ballots and other important records. I have given an extra key to Chair Durst.

Workers Compensation Terrorism Coverage now has a cap on payout, although it still far exceeds anything we might experience. The premium is little changed.

Jeff Oler sent a proposal to continuing mowing next year at the same price as before. Chair Durst signed the proposed contract.

The WTA sent a proposal for us to join the Town Advocacy Council. After discussion, the Board chose not to join.

Supervisor Chupp moved to approve the Clerk's Report. Supervisor Sebranek seconded. Motion passed.

Road Supervisor's Report: Road Supervisor Paasch presented the Road Supervisor's Report.

Culvert work is complete on Berry Hill Road.

A sinkhole the size of a five-gallon bucket has opened up on Scenic Valley Road. The shoulder is also falling away. He is adding gravel to make repairs.

Ditch mowing continues. The mower lost another hydraulic hose.

New backhoe tires will be purchased from Don's Tire.

Replacement of the shop furnace was discussed. Supervisor Sebranek moved that the Road Supervisor be allowed to purchase whatever unit he found to be a good deal whenever he determined that the old unit had to be replaced. Supervisor Chupp seconded. Motion passed.

Information on recent changes to Town of Rockbridge garbage and recycle was discussed. Town and Country will be furnishing 95-gallon cans on wheels for curbside pickup. Garbage would be taken weekly and recycle every other week. Cost is around \$175 per year per household if every resident in the Town participates. No action was taken.

Supervisor Sebranek moved to approve the Road Supervisor's Report. Supervisor Chupp seconded. Motion passed.

Richland County Fire/EMT/Ambulance/911: No report.

Western Richland County First Responders: No report.

Correspondence: Current correspondence was reviewed.

Payment of Bills: Monthly bills were reviewed. Supervisor Sebranek moved to approve the payment of all bills. Supervisor Chupp seconded. Motion passed.

Supervisor Sebranek moved to adjourn. Supervisor Chupp seconded. Meeting adjourned at 8:00 pm.

Don Hubbs, Clerk